



Association Rwandaise pour la promotion du Développement Intégré
agrée par A.M. n° 595/07 du 20/06/1983, paru dans le J.O. n° 14 du 15/07/1983,
revu par A.M. n° 113/11 du 07 Octobre 2004 enregistré, par RGB 07/03/2013 sous le N°595/07

**TENDER:
SUPPLY OF ORGANIC MANURE FOR FFLS PLOTS**

Tender Reference Number: 004/2023

DATE OF ISSUE: 04 September 2023

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Tender for Supplying of organic manure for FFLS plots

TENDER Number:

Association Rwandaise pour la promotion du développement Intégré (ARDI) in partnership with **Concern Worldwide** as implementer partner of the **Environment and Climate Smart Agriculture** components of the **Green Graduation Programme “Terintambwe mu isi itoshye”** in **Gisagara District**.

In the project budget of this year 2023 the support beneficiaries in materials to run of FFLS demonstration plots activities was planned. ARDI invites eligible bidders to submit bids for the **Supply of organic manure for 18 FFLS plots in Sáve Sectors** with information are summarized in the following table.

Required quantity and quality of organic manure

No	Material /Specification	Unity	Quantity /Number	
1	Organic manure	Camion Ben with capacity of 4 Tons	36	2 Camion Ben with capacity of 4 Tons /FFLS Plot


Location of FFLS plots

NO	CELL	VILLAGE	NUMBER OF BENEFICIARIES/FFL S Name
1.	MUNAZI	RWOSEREZO	Abakundumurimo
2	MUNAZI	RWOSEREZO	Inzira nziza
3	MUNAZI	KIGWA	Twitezimbere
4	MUNAZI	KIGWA	Terimbere
5	MUNAZI	KABITOKI	Tuzamurane
6	MUNAZI	NYARURE	Imbere heza
7	MUNAZI	NYARURE	Abahujimbaraga
8	MUNAZI	KABITOKI	Abishyize hamwe
9	MUNAZI	ZIHARE	Twuzuzanye
10	MUNAZI	ZIHARE	Tuzamurane
11	ZIVU	MUSEKERA	Abaticumugambi
12	ZIVU	MUSEKERA	Abajyamugambi
13	ZIVU	RWANZANA	Icyerekezo
14	ZIVU	RWANZANA	Dukorane umurava
15	ZIVU	KINYONZWE	Twiyubake
16	ZIVU	KINYONZWE	Duterimbere
17	ZIVU	NYAGASOZI	TUZAMURANE
18	ZIVU	NYAGASOZI	IKEREKEZO

1. Enquiries regarding this tender may be addressed to the following phone numbers: 0781199307/0788852676/0788502447 or on the following emails: info@ardirwanda.org, and copy to musabpat@yahoo.fr;
2. Well printed quotation (hard copy), properly bound and presented in hard copy must reach the ARDI Secretariat Sub office located at ARDI-Rugende office (Kabuga /Rusororo sector, Gasabo District) or Head office located in Muhima sector Nyarugenge District (KN 87 St, Kigali).
3. For bidders who will prefer to use soft copy, all required documents will be in PDF format. Their bids will be sent through the email (info@ardirwanda.org with copy to musabpat@yahoo.fr) before **16h00 PM on 8/09/2023. Late bids will not be accepted;**
4. Bids will be opened in the presence of bidders or their representatives who choose to attend the at ARDI head office on **11 September 2023 at 15:30 PM;**
5. The Outer envelope should clearly indicate the tender title, bidder name and email for notification purpose.

Done at Kigali on 4th September 2023

MUSABIMANA Patrice Executive Secretary



NKESHIMANA Alphonse Legal Representative



SECTION I. BID DATA SHEET (BDS)

A. GENERAL	
1.1.	The Procuring Entity: Association Rwandaise pour la promotion du Développement Intégré (ARDI)
1.2.	Title of the tender: Supply of FFLS agriculture materials
1.3.	The Source of funds: CwwR/ARDI project
1.4.	The name of the Project is “Green Graduation programme “TERINTAMBWE MU ISI ITOSHYE “
B. PREPARATION OF BIDS	
1.6.	The language of the bid: <u>ENGLISH OR FRENCH</u>
1.7.	<p>The Bidder shall submit the following additional documents in its bid:</p> <p>ADMINISTRATIVE DOCUMENTS</p> <ol style="list-style-type: none"> 1. Submission letter signed, dated and sealed; 2. Bidder Information form (section II) 3. A copy of the business registration certificate issued by RDB indicating that is a company specializing in this area; 4. Original or certified copy of clearance certificate from Social Security Funds of Rwanda, still valid; 5. Original or certified copy of tax clearance certificate or statement of arrears from RRA, still valid; <p>TECHNICAL DOCUMENTS</p> <ol style="list-style-type: none"> 1. Two References of similar tenders executed represented by the certificates of a tender good completion / relative signed contracts <p>FINANCIAL DOCUMENTS</p> <ol style="list-style-type: none"> 1. Estimated bill of quantity, prices are tax inclusive, shall remain fix and unchangeable during the execution of the contract;
1.8	Duration and Location of the Assignment: Association Rwandaise pour la promotion du Développement Intégré (ARDI) will sign the contract with the successful bidder to complete within the period of one week, the tender for SUPPLY OF ORGANIC MANURE FOR FFLS PLOTS.

C. SUBMISSION AND OPENING OF BIDS

1.9.	The inner and outer envelopes shall bear the following additional identification marks: Title of the Tender: SUPPLY of ORGANIC MANURE FOR FFLS PLOTS.
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1.10.	For bid submission purposes, the Procuring Entity's address: <u>Tel: 0781199307/0788852676</u> <u>Email: info@ardirwanda.org , musabpat@yahoo.fr</u> Proposals must be submitted no later than: 16h00 PM on 08th September 2023
1.11.	The bid opening shall take place at ARDI-Rugende office (Kabuga /Rusororo sector, Gasabo District) on 11th September 2023 at 15:30 PM
D. EVALUATION AND COMPARISON OF BIDS	
1.12.	The successful bidder will be the bidder who fulfils the requirements and who is lowest responsive bidder depending on available budget.
1.13	The successful bidder will be notified, a contract will be signed and a purchase order will be done to deliver the organic manure in one week at FFLS level as mentioned in the table No 2 above.
1.14	The payment will be done after the delivering all materials with the presentation with EBM invoice and the Signed Delivery note.

Section II. BIDDING FORMS (BF)

1.1. Bidder Information Form

[The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date: [insert date (as day, month and year) of Bid Submission]

1. Bidder's Legal Name: [insert Bidder's legal name]
2. Bidder's Legal Address: [insert Bidder's legal address]
3. Bidder's Registration Number: [Insert Bidder's Registration Number]
4. Bidder's Date of Registration: [insert Bidder's Date of Registration]

5. Bidder's Authorized Representative Information Name: [insert

Authorized Representative's name]

ID/Passport Number: [Insert the ID or Passport Number]

Address: [insert Authorized Representative's Address]

Telephone numbers: [insert Authorized Representative's telephone numbers]

Email Address: [insert Authorized Representative's email address]

1.2. Estimated bill of quantity

No	Material /Specification	Unity	Quantity /Number	
1	Organic manure	Camion Ben with capacity of 4 Tons	36	2 Camion Ben with capacity of 4 Tons /FELS Plot

Name of company representative

Signature

Stamp